June 2005 AGENDA

California Environmental Education Interagency Network (CEEIN)

 Date:
 June 16, 2005
 BRING YOUR OWN BI

 Time:
 9:30 a.m. to 11:30 a.m.
 SNACKS WILL BE PR

Conference Phone: 916-324-6897 (note, please)

Location: Resources Agency 15th floor, room 1506-12, "Large Conference Room"

Lead: Phaedra Bota
Note taker: Donna Pozzi
Facilitator: Zori Lozano Fr

Facilitator: Zori Lozano-Friedrich Backup Lead: Kathleen Strickley

California Environmental Education Interagency Network

AGENDA

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	Item	Lead	Time	Action	
1.	Check – in and Catch -up	Phaedra	9:30 - 9:40	Distribute	
	 Welcome & Introductions 	Bota		Sign-In	
	Review Agenda			Sheet	
	Approve Minutes				
	 Update Outstanding Action Items 				
	Distribute "What's New in Your World"				
	- Distribute What sivew in Your World				
2.	Committee Reports & Discussion		9:40 - 10:40		
۷.	Committee Reports & Discussion		7.40 - 10.40		
	Administration & Organization				
	Update Roster and Committee Membership Lists	Tom Mays	15 min.	Info	
	Present wording in handbook for	Tom ways	13 11111.	Discussion	
	Tresent wording in handbook for			Discussion	
	Leadership & Legislation				
	Leadership & Legislation	Andrea	10 min.		
		Lewis	10 mm.		
	Dimensity	Lewis			
	Diversity		15 min.		
		Kay	15 11111.		
	T	Antunez			
	Environmentality	Tilluncz	15 min.		
	•	Sue Sims	13 11111.		
		Buc Billis			
3.	What's New In Your World	All	10:40 - 11:10	Info	
]].	Announcements	1 111	10.40 11.10	11110	
	- 1 milounomono				
4.	Meeting Wrap-Up	Kay	11:10 – 11:20	Discussion	
٦.	Clarify Action Items	Zori	11.10 - 11.20	Discussion	
	•	2011			
	Pending Items/Parking Lot Develop May Mosting Agenda				
	Develop May Meeting Agenda				
	• Evaluate Meeting				
	Protocol Agraements:				

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.